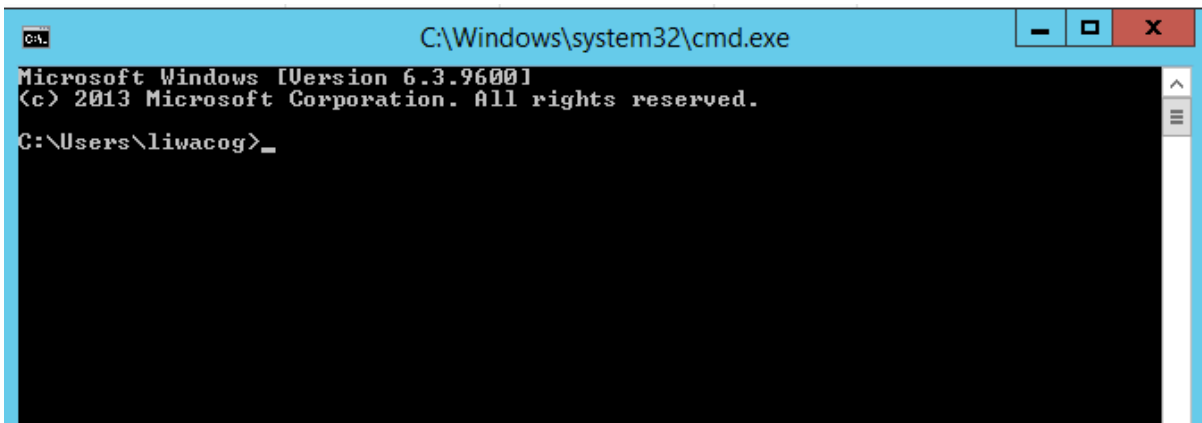


Note: Make sure that SMTP is configured in the machine from which report has to be triggered.

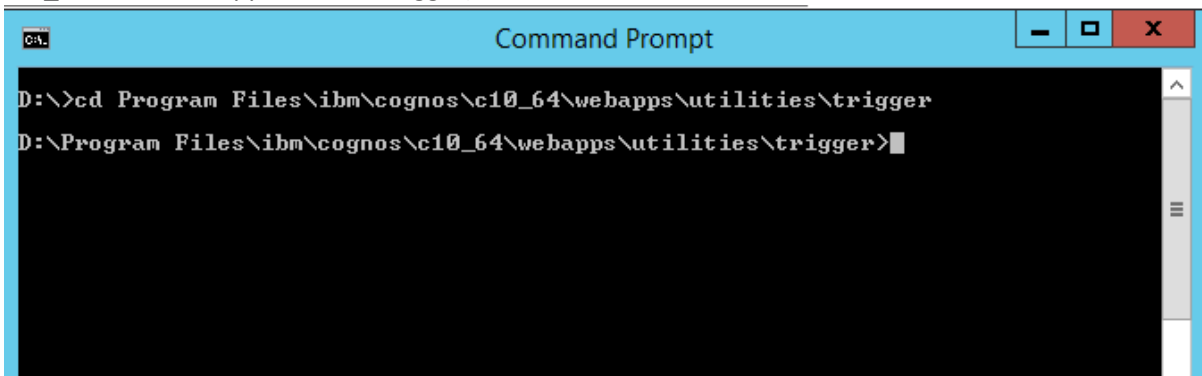
1. Schedule required Report, which needs to be triggered on the event.

In the above case, I have kept the trigger name as “triggername”

2. After the report has been scheduled, Open command prompt.



3. Navigate to cognos_root_folder where trigger.bat is present. (By default the file is present in c10_location/webapps/utilities/trigger)



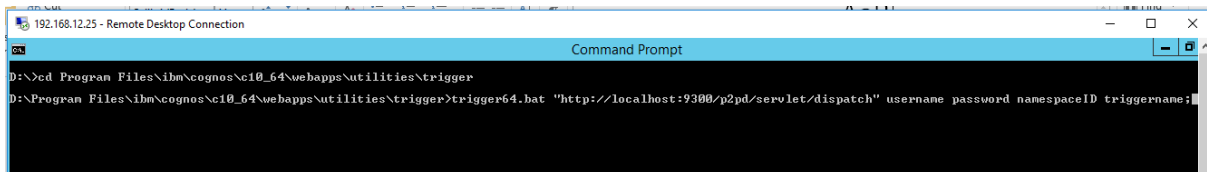
Steps for triggering BI Reports from trigger.bat file

For Internal Use Only

4. After you have navigated to the location, the syntax for trigger the report is
trigger64.bat "http://localhost:9300/p2pd/servlet/dispatch" username password namespaceID triggername;
and hit enter

or

trigger.bat "http://localhost:9300/p2pd/servlet/dispatch" username password namespaceID triggername;
and hit enter



```
192.168.12.25 - Remote Desktop Connection
Command Prompt
D:\>cd Program Files\ibm\cognos\c10_64\wehapps\utilities\trigger
D:\Program Files\ibm\cognos\c10_64\wehapps\utilities\trigger>trigger64.bat "http://localhost:9300/p2pd/servlet/dispatch" username password namespaceID triggername;
```

5. If Trigger is successfully fired then, it should display
"Trigger: <trigger name> fired successfully"
6. Then you should be able to see the execution of report in Cognos BI Administration panel.