## Steps for triggering BI Reports from trigger.bat file

For Internal Use Only

Note: Make sure that SMTP is configured in the machine from which report has to be triggered.

1. Schedule required Report, which needs to be triggered on the event.

Schedule - LFIN-01 (Daily Sales weekly Report)		Help 🛞
Schedule this entry to run at a recurring date and time. You ca	an run using the default values or specify the	e options. You can disable the schedule without losing any of its details.
Disable the schedule	Priority:	Start date Start: Oct 9, 2017
Frequency: Select the frequency by clicking on a link.		11:33 AM
By Day By Week By Month By	Year By Trigger	End:
Specify the name of the trigger for this entry.		C End by:
Trigger name:		
triggername	×	
Credentials: Jacky Patel (jacky.patel) Options		
✓ Override the default report options		
Formats: HTML Number of rows per Web page: 20 Fnable selection-based interactivity PDF		Delivery: Select at least one delivery method. For burst reports, the email recipients are determined by the burst specification. Save: Save the report Save the report view Edit the save options
No options saved		Print the report
Set		Printer location:
Excel 2007 Data		Select a printer
✓ Excel 2002		Send the report and a link to the report by email Edit the email options
Delimited text (CSV)		Send the remoti to mobile reminents. Select the recipients

In the above case, I have kept the trigger name as "triggername"

2. After the report has been scheduled, Open command prompt.



**3.** Navigate to cognos\_root\_folder where trigger.bat is present. (By default the file is present in *c10\_location*/webapps/utilities/trigger)

D:\>cd Program Files\ibm\cognos\c10_64\webapps\utilities\trigger D:\Program Files\ibm\cognos\c10_64\webapps\utilities\trigger>	C44.	Command Prompt	-	x	
	D:\>cd D:\Prog	Program Files\ibm\cognos\c10_64\webapps\utilities\trigger ram Files\ibm\cognos\c10_64\webapps\utilities\trigger>			

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**4.** After you have navigated to the location, the syntax for trigger the report is trigger64.bat "http://localhost:9300/p2pd/servlet/dispatch" username password namespaceID triggername; and hit enter

or

trigger.bat "http://localhost:9300/p2pd/servlet/dispatch" username password namespaceID triggername; and hit enter



- 5. If Trigger is successfully fired then, it should display "Trigger: <trigger name> fired successfully"
- 6. Then you should be able to see the execution of report in Cognos BI Administration panel.